

## **Fast Facts**

### **TRAINING EMPLOYMENT SUPPORT INITIATIVE (TESI)**

#### **OBJECTIVE**

To assist social assistance recipients in developing the skills they need in order to enter vocational training, education programs, or employment.

Priority is to be given to employable singles and childless couples, particularly those under the age of 25.

#### **ELIGIBLE TRAINING/EMPLOYMENT SUPPORT**

TESI must form part of a case plan for an eligible social assistance recipient to access training and/or employment support to develop the necessary skills to enter into vocational training, educational programs or employment.

Here are a few kinds of TESI programs that a social assistance recipient may be involved in:

- ♦ Readiness: life skills program
- ♦ Pre-Education: basic literacy and numeracy programs not funded or available from other sources which are preparatory to upgrading or vocational skills training. This program area could also include “stay in school” or “return to school” support
- ♦ Pre-Employment: job readiness, job shadowing, job search skills and specific occupational skills training requirements
- ♦ Employment Support: job placement assistance, job shadowing, work site support and training on the job.

#### **DOCUMENTATION REQUIRED**

Individual client/participant files to have regular social assistance documentation and details of the TESI program to support the client/participant receiving the same amount of SA entitlement.

#### **ADMINISTERING AUTHORITIES BUDGET**

Yearly budgets for Comprehensive Funding Agreement (CFA) administering authorities are allocated by DIAND based on the reported employable singles and childless couples caseload of the previous fiscal year. The Social Development Financial Statistical Report (SDFSR) is used to determine the amount allocated by DIAND. Those administering authorities under the agreements of either a Flexible Transfer Agreement or Canadian/First Nations Financial Agreement have the TESI budget already built into their core funding therefore no annual allocation is made by DIAND. Questions about the budget arrangements should be referred to the Funding Services Officer.

#### **ADMINISTERING AUTHORITIES REPORTING REQUIREMENTS**

An annual TESI report is required to be submitted to DIAND by May 31, see the Allocation, Reporting and Coding Handbook (ARCH) and for the Financial Expenditure Reporting, see the ARCH.